



PARISH OF GILLINGHAM

**Notice of Meeting of the Parish Council
Tuesday 9th January 2024, 7.30pm**

All members of the Council are hereby summoned to attend.

Members of the press and public are welcome to attend and there will be an opportunity for public participation at agenda item number 5.

Dated: 31st December 2023

Tina Newby – Clerk

AGENDA

- 1. Welcome.**
- 2. Apologies for absence received, record number of members of the public present.**
- 3. Declaration of Pecuniary and Other Interests.**
- 4. To approve the minutes of 7th November 2023.**
- 5. Parish Ten – Public Forum – Standing Orders will be suspended to allow public participation (Maximum of 10 minutes (3 minutes per person) for items to be discussed for information only.**
Resume Standing Orders.
- 6. To receive reports from the District and County Councillors:**
- 7. To discuss the outstanding matters arising from last meeting:**
 - a) Clerk to log a highways fault for the barrier damage on Gillingham Dam.
 - b) To note the bench at the war memorial is in need of repair.
- 8. Planning:**
 - a) To receive an update on the outstanding applications, Land North of The Street, Land South of The Street, the business expansion at McDonalds roundabout.
 - b) To note the village cluster consultation, from 11th December 2023 to 5th February 2024.
 - c) To receive an update on the village clusters meeting on 13th December 2023.
 - d) To discuss any additional planning applications that were received late.
- 9. Village Matters – to discuss and agree:**
 - a) To receive an update on the Neighbourhood Plan
 - b) To a new parish partnership fund for this year, to note the timescales were too tight.
 - c) Future planning for emergencies, floods etc.
 - d) To receive an update on the Winter Pressures Grant.
- 10. Parish Council Matters:**
 - a) To consider changing the bi-monthly meetings to a different day other than Tuesdays.
 - b) To receive an update on Additional names for Barclays accounts.
 - c) To review and adopt the Risk Management Policy, Financial Regulations and Standing Orders.
 - d) To review and agree the Internal Controls for 2023-2024.

11. Finance:

- a) To discuss and agree the grass cutting contracts.
- b) To approve the payments for this month.
- c) To receive the bank balances and budget so far this year.
- d) To review and agree the budget for 2024-2025.
- e) To review and agree the precept needed for 2024-2025.

12. Correspondence:

13. Discuss any Councillors issues: (For information only).

Would members of the public please take note that, whilst they are welcome to attend Parish Council Meetings. They may not speak during the meeting, unless specifically addressed by the chairman. If a member would like to speak during the meeting on agenda items, they should raise their hand and wait for the chairman instruction to speak. Should any member of the public wish to bring any matter to the attention of the Parish Council, they must approach the Chairman, a Parish Councillor or the Clerk well before the Meeting. THEY MAY NOT BRING SUCH MATTERS TO THE ATTENTION OF THE PARISH COUNCIL THEMSELVES AT THE MEETING. It is within the power of the Council to allow members of the public to speak after the close of business but any comments will not be minuted.

THIS IS STATUTE AND APPLIES TO ALL PARISH COUNCILS. MEMBERS OF THE PUBLIC NOT ADHERING TO THESE RULES MAY BE ASKED TO LEAVE THE MEETING. PLEASE NOTE FOR MEETING PROTOCOL PLEASE DO NOT SPEAK BETWEEN YOURSELVES WHILST THE MEETING IS IN PROCESS

Date of next meeting, no meeting in August, next meeting 5th March 2024.

Tina Newby
Clerk
0772 678 0601

Future Meetings

5th March 2024

Then a review on bi-monthly meetings, or monthly meetings.