



PARISH OF GILLINGHAM

Notice of Meeting of the Parish Council
Tuesday 5th September 2023, 7.30pm

All members of the Council are hereby summoned to attend.

Members of the press and public are welcome to attend and there will be an opportunity for public participation at agenda item number 5.

Dated 29th August 2023

Tina Newby – Clerk

AGENDA

1. **Welcome.**
2. **Apologies for absence received, record number of members of the public present.**
3. **Declaration of Pecuniary and Other Interests.**
4. **To approve the minutes of 4th July 2023.**
5. **Parish Ten – Public Forum – Standing Orders will be suspended to allow public participation (Maximum of 10 minutes (3 minutes per person) for items to be discussed for information only.**
Resume Standing Orders.
6. **To discuss the outstanding matters arising from last meeting:**
 - a) Clerk to log a highways fault for the barrier damage on Gillingham Dam.
 - b) To receive an update on the outstanding overgrown hedges along the paths.
 - c) To receive an update on the 2022 Parish Partnership Kings Dam footpath, the site meeting, and agree any action.
 - d) To receive an update on the broken bus timetable sign.
 - e) Clerk to contact James King ask for meeting attendance.
 - f) Clerk to report gate issues to Glen Sharman
 - g) Cllr Warman to source 'Children to be accompanied by an adult' sign
 - h) Clerk to contact Beccles Town Council re- footpath sign
7. **Planning:**
 - a) [2023/2193 | Installation of advertisement board promoting company name \(retrospective\) | Land South Of Norwich Road Gillingham Norfolk](#)
 - b) To receive an update on the outstanding applications, Land North of The Street, Land South of The Street, the business expansion at McDonalds roundabout.
8. **Village Matters – to discuss and agree:**
 - a) To note the play inspection training on 22/8/23 and 5 attendees.
 - b) To discuss the interval checks.
 - c) To discuss the play inspection crib sheet to be used.
 - d) To discuss the award for the Litter Pick again this year (March 2023) and agree what to spend the £220 on?
 - e) To discuss the grant from Tesco Community of £500, and agree what to spend it on.
 - f) To note the date for the Neighbourhood plan
9. **Parish Council Matters:**
 - a) To receive an update on Additional names for Barclays accounts.

- b) To consider moving the bank accounts to Unity Bank (recommended for Parish and Town Councils).
- c) To note on the date for Councillor training and confirm attendees.

10. Correspondence:

11. Finance:

- a) To approve the payments for this month.
- b) To receive the bank balances and budget so far this year.

12. To agree the 2024 parish council meeting dates, as per attached schedule.
and to confirm whether we have a meeting in December 2023.

13. To agree the purchase of a Wreath for Remembrance Day 2023.

14. Discuss any Councillors issues:

Would members of the public please take note that, whilst they are welcome to attend Parish Council Meetings. They may not speak during the meeting, unless specifically addressed by the chairman. If a member would like to speak during the meeting on agenda items, they should raise their hand and wait for the chairman instruction to speak. Should any member of the public wish to bring any matter to the attention of the Parish Council, they must approach the Chairman, a Parish Councillor or the Clerk well before the Meeting. THEY MAY NOT BRING SUCH MATTERS TO THE ATTENTION OF THE PARISH COUNCIL THEMSELVES AT THE MEETING. It is within the power of the Council to allow members of the public to speak after the close of business but any comments will not be minuted.

THIS IS STATUTE AND APPLIES TO ALL PARISH COUNCILS. MEMBERS OF THE PUBLIC NOT ADHERING TO THESE RULES MAY BE ASKED TO LEAVE THE MEETING. PLEASE NOTE FOR MEETING PROTOCOL PLEASE DO NOT SPEAK BETWEEN YOURSELVES WHILST THE MEETING IS IN PROCESS

Date of next meeting, no meeting in August, next meeting 3rd October 2023.

Tina Newby

Clerk

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Future Meetings

7th November 2023

5th December 2023 (tbc)