



PARISH OF GILLINGHAM

**Notice of Meeting of the Parish Council
Tuesday 6th June 2023, 7.30pm**

All members of the Council are hereby summoned to attend.

Members of the press and public are welcome to attend and there will be an opportunity for public participation at agenda item number 5.

Dated 30th May 2023

Tina Newby – Clerk

AGENDA

- 1. Welcome.**
- 2. To elect a Chairman and the signing of the Declaration of Acceptance of Office for Chairman.**
- 3. To elect a Vice-Chairman**
- 4. Apologies for absence received, record number of members of the public present.**
- 5. Declaration of Pecuniary and Other Interests.**
- 6. To approve the minutes of 9th May, and previously 4th April 2023.**
- 7. Parish Ten – Public Forum – Information only.**
- 8. To discuss the outstanding matters arising from last meeting:**
 - Clerk to log a highways fault for the barrier damage on Gillingham Dam.
- 9. Planning:**
 - SNC Planning 2023/1424 Change of use of GII Listed Building and traditional farm buildings to form 2 no residential dwellings, new double garage, new triple cartlodge and 2 no new vehicular accesses see only SNC planning 2023/0682: Ivy House Farm, Raveningham Road,
 - BA/2023/0168/FUL Provide surfaced parking area for 20 vehicles. Renovate existing fishing lake. Install/Replace 20 fishing platforms (retrospective). Orchard House, Dunburgh Road.
- 10. Village Matters – to discuss and agree:**
 - To discuss a way forward for the bridge over the ditch at the back of Swan Motel
 - Overgrown hedges – Member of the public was going to provide Clerk with addresses.
 - To receive an update on the replacement poly carbonate glass for the bus shelter.
 - To receive an update on the bus timetable broken glass.
 - To receive an update on the Parish Partnership site meeting and agree any action.
- 11. Parish Council Matters:**
 - To receive an update on Additional names for Barclays accounts.
 - To review and adopt the Standing Orders
 - To review and adopt the Financial Regulations
 - To review and adopt the following smaller policies
 - Health and Safety Policy
 - Grievance Policy
 - Complaints Policy
 - Anti-harassment and Bullying Policy

Training and Development Policy

12. To discuss the update on the Neighbourhood Plan meeting.

13. Correspondence:

14. Finance:

- To note that the Clerk paid the BHIB Insurance.
- To approve the payments for this month.
- To receive the bank balances and budget so far this year.
- To receive an update on the CiL balances.

15. Discuss any Councillors issues:

Date of next meeting, 4th July 2023, 7.30pm

Tina Newby

Clerk

07858 518 636

Future Meetings

No meeting in August

5th September 2023

3rd October 2023

7th November 2023

5th December 2023 (tbc)