



## **ANNUAL MEETING OF THE PARISH OF GILLINGHAM**

**Tuesday 9<sup>th</sup> May 2023, 7.30pm**

**Notice is hereby given that you are summoned by the Chairman to attend the next Parish Council meeting:**

Members of the press and public are welcome to attend and there will be an opportunity for public participation at agenda item number 5.

Dated 1<sup>st</sup> May 2023

*Tina Newby* – Clerk

### **AGENDA**

- 1. To elect a Chairman and the signing of the DAO**
- 2. To elect a Vice-chairman, if necessary.**
- 3. Chairman's Welcome.**
- 4. Apologies for absence received, record number of members of the public present.**
- 5. Declaration of Pecuniary and Other Interests.**
- 6. To approve the minutes of 4<sup>th</sup> April 2023.**
- 7. To co-opt Councillors that are willing to fill 4 vacancies, and the signing of the Declaration of Acceptance of Office, for each one.**  
Cllr 1  
Cllr 2  
Cllr 3  
Cllr 4
- 8. Parish Ten – Public Forum – Information only.** The meeting will be adjourned for public participation, 3 minutes per member.  
To receive reports from the County Councillor and District Councillor.
- 9. To discuss the outstanding matters arising from last meeting:**
  - To sort out the First Buses timetable issue.
- 10. To note the current signatories and agree any action.**
- 11. Planning:**
- 12. Village Matters – to discuss and agree:**
  - To note the approval of the Parish Partnership fund for the footpath at Kings Dam and agree a way forward.
- 13. Parish Council Matters:**
  - a. To agree the asset register.
  - b. To Review and agree the AGAR Internal Audit 2022-23
  - c. To Review and agree the AGAR Governance Statement 2022-23
  - d. To Review and agree the AGAR Accounting Statement 2022-23
  - e. To Review the Internal Audit Report and discuss recommendations.
  - f. To adopt the LGA Councillor Code of Conduct 2020
- 14. To discuss the renewal for the Parish Council insurance this year and agree any**

**action.**

**15. Correspondence:**

**16. Finance:**

- To approve the payments for this month.

**17. Discuss any Councillors issues, for information only:**

**Date of next meeting, 6<sup>th</sup> June 2023, 7.30pm.**

Future Dates

4<sup>th</sup> July 2023

No meeting in August

5<sup>th</sup> September 2023

3<sup>rd</sup> October 2023

7<sup>th</sup> November 2023

5<sup>th</sup> December 2023

*Tina Newby*

Clerk

0772 678 0601