

## **PARISH OF GILLINGHAM**

### **Minutes of The Annual Meeting of the Gillingham Parish Council – Wednesday, 3<sup>rd</sup> June, 2020**

The parish council has been unable to meet since March due to the current COVID-19 shutdown. Therefore, a Virtual Meeting was held using Zoom enabling four of the councillors to attend. The meeting was also joined by County Councillor Margaret Stone.

Parish Councillors Rae Massingham, June Ward, Bill Warman & Chris Hoare, were present. The meeting was chaired by Cllr Massingham.

Councillors Margaret Thrower, Maureen Foreman and Majorie Brown were previously consulted and all councillors were in favour of the virtual meeting.

#### **BUSINESS TO BE TRANSACTED**

**Election of Chairman** – in the absence of any other nominations, Cllr June Ward nominated Rae Massingham; seconded by Cllr Bill Warman.

**Election of Vice-Chairman** – Cllr Massingham proposed Cllr Margaret Thrower seconded by Cllr Ward. (Agreed by Cllr Thrower).

**Election of Responsible Financial Officer (Clerk)** – Cllr Massingham proposed the parish clerk; seconded by Cllr Hoare.

**Declaration of Interests** – none.

**Parish Ten** – no public were in attendance. County Cllr Margaret Stone was logged in and provided an update which is available on the Gillingham website. The council is likely to be £35m underfunded this year and the budget will need to be revisited regarding a change to services provided although the council tax will remain the same.

**Apologies for absence** – Cllr's Thrower, Foreman and Brown due COVID-19 social distancing.

**Minutes of Last Meeting and Matters arising** – Minute's of the March meeting approved by the council, signed by Cllr Massingham.

#### **Village upkeep**

The two caravans parked in the layby on the Yarmouth Road have been reported and are in the process of being investigated.

Purchase of bin for the bus shelter being actioned.

Clerk to report damaged Geldeston Road sign.

Cllr Massingham has cleaned the new bus shelter and glass; rubbish bin currently being bought.

Cllr Warman offered to clean the cycle signs leading to the footbridge over the bypass.

Cllr Massingham to clean the village sign.

#### **Correspondence**

The Boundary Commission has postponed its changes for 4 years although Gillingham would have stayed the same. Parish Partnership still continuing 50/50 funding as usual for eligible projects.

#### **Planning Matters**

2020/0672 – No.4 Ashford Close – porch and extension – refused, too large in respect to the existing building

## **Finance**

Zurich Municipal – Insurance premium £663.07

Tina Page - Audit - £50

Invoices paid by parish clerk during initial lockdown for reimbursement as agreed with the chairman:

David Bracey - £96.00

NALC Subscription - £196.64

The parish clerk presented the council with the Annual Governance Statement. The attending councillors approved the Accounting Statements and Certificate of Exemption. It was agreed that Cllr Massingham should sign them on behalf of the parish council.

## **Any other business**

Cllr Ward said that the footpaths leading from Kings Dam past the Boundaries and onto the Yarmouth Road needed cutting.

## **Date of Next Meeting:**

Please note that the **next meeting will be held on Wednesday 1st July, 2020**, and will start at 7.30pm. Again this will probably be **using Zoom**. Members of the public are welcome to attend but will need to contact the parish clerk to obtain log on details.

**Clerk's email address: [juliapuntgpc@btinternet.com](mailto:juliapuntgpc@btinternet.com)**

**Gillingham Parish Council website: <http://gillingham-pc.norfolkparishes.gov.uk/>**

**District Councillor James Knight email: [jknight@s-norfolk.gov.uk](mailto:jknight@s-norfolk.gov.uk)**

**County Councillor: [Margaret.Stone@norfolk.gov.uk](mailto:Margaret.Stone@norfolk.gov.uk)**

**<https://tidings-norfolk.org>**