

**PARISH OF GILLINGHAM**  
**Notice of Meeting of the Parish Council**  
**Tuesday 1<sup>st</sup> March 2022, 7.30pm**

**Notice is hereby given that you are summoned by the Chairman to attend the next meeting:**

Members of the press and public are welcome to attend and there will be an opportunity for public participation at agenda item number 1.

Dated this day, 21<sup>st</sup> February, 2022

MRS J PUNT – CLERK

**AGENDA**

1. **Parish Ten - parishioners slot.**
  2. **To co-op the Councillor Vacancy.  
Signing of the Declaration of Office.**
  3. **Apologies received, record number of members of the public present.**
  4. **Declaration of Interests other than those registered with South Norfolk Council.**
  5. **Minutes of Last Meeting.**
  6. **Village Matters  
School Signs - update  
Platinum Jubilee Event  
Playground Inspection – David Bracey**
  7. **Correspondence**
  8. **Planning Matters**
  9. **Finance  
To note the date of the Internal Audit, Week Commencing 16<sup>th</sup> May 2022.**
  10. **Any Other Business  
To note the retirement of the Parish Clerk – Julia Punt, leaving 28<sup>th</sup> February 2022  
To agree the appointment of the new Parish Clerk/RFO – Tina Newby, starting 1<sup>st</sup> March 2022  
To agree the date and the format for the Annual Parish Meeting**
- Date of next meeting 5<sup>th</sup> April 2022, 7.30pm**

Would members of the public please take note that, whilst they are welcome to attend Parish Council Meetings, THEY MAY NOT SPEAK DURING THE MEETING, UNLESS SPECIFICALLY ADDRESSED BY THE CHAIRMAN. Should any member of the public wish to bring any matter to the attention of the Parish Council, they must approach the Chairman, a Parish Councillor or the Clerk well before the Meeting. THEY MAY NOT BRING SUCH MATTERS TO THE ATTENTION OF THE PARISH COUNCIL THEMSELVES AT THE MEETING. It is within the power of the Council to allow members of the public to speak after the close of business but any comments will not be minuted. Members of the public may speak at the ANNUAL PARISH MEETING ONLY.

THIS IS STATUTE AND APPLIES TO ALL PARISH COUNCILS. MEMBERS OF THE PUBLIC NOT ADHERING TO THESE RULES MAY BE ASKED TO LEAVE THE MEETING.